



Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE
BIDS AND AWARDS COMMITTEE



MINUTES OF MEETING

Wednesday, October 24, 2018	10:00AM	CONFERENCE ROOM B
-----------------------------	---------	-------------------

MEETING CALLED BY	BIDS AND AWARDS COMMITTEE V	
TYPE OF MEETING	Prebid Conference	
PROJECT	Supply and Delivery of Leukoreduction Machine for DOH-NVBSP; Supply and Delivery of Blood Bank Refrigerator for DOH-NVBSP	
REFERENCE NO.	PB No. 18-349-5; 18-350-5	
ATTENDEES	Bids and Awards Committee V:	
	Mr. Ariel R. Cunanan Mr. Jack G. Mercado Atty. Michelle Anne B. Recto Engr. Nicole John D. Cabueños	Chairperson Vice-Chairperson Regular Member Provisional Member
ATTENDEES	Procurement Division V:	
	Ms. Jessica G. Gapuz Mr. Arnel B. Cunanan Mr. Abelardo P. Gonzalez Engr. Yuji C. Hoshina Ms. Rosemarie N. Andulan	Member Member Member Member Secretariat
ATTENDEES	End-user's Representatives	
	Dr. Pedrito Tagayunan Ms. Vanessa Mae Joven Ms. Princess Mhyco L. Esguerra	DOH-NVBSP DOH-NVBSP DOH-NVBSP
ATTENDEES	Prospective Bidders:	
	Mr. Percival Trinidad Mr. Romel G. Rojo Ms. Thess G. Mercado Mr. Fernando T. Cabais Ms. Joliveth Asutilla Mr. Jill Gutierrez Mr. Jose Santos Mr. Melvin Eduarte Ms. Trisha Ann Mariano Mr. Ednel Tiracio Mr. Justine Santayana Mr. Arnel Hinagpus	One Top Medical Drake Marketing LTI MRL Cybertec Corp. Macare Medicals Mactycoon LTI MRL Cybertec Corp. EMI EMI Zafire Dist. Inc. Medical Center Trading Corp.



	Mr. Charlie Mahusay Ms. PariciaBanan Ms. Rodelia T. Deocareza Mr. Ramon Malana	Sero Diagnostic Trading Sero Diagnostic Trading GrepcorDiamonde Thermo Fisher
	Ms. Nancy Carmona Ms. Jacqueline De Vera	Omnibus-Biomedical Omnibus Biomedical
CALL TO ORDER	<ol style="list-style-type: none"> 1. The scheduled Pre-bid Conference started at 10:55 AM with the Chairperson presiding. 2. Engr. Cabueños acknowledged the presence of the attendees. 3. It was likewise reported that observers were invited but none confirmed attendance. 4. The PMOIC was then instructed by the Chairperson to proceed with the presentation of the documentary requirements. 	

DISCUSSION

I. BID DOCUMENTS	
INVITATION TO BID	NO DISCUSSION
	<p>PB NO. 18-349-5 BDS Clause 29.2 Page 42-43</p> <p>xxx</p> <p>The Vice Chairperson emphasized that the required certificates under BDS Clause 29.2 shall be provided by the supplier or the manufacturer depending on what is stated in the provision of the Bid Data Sheet.</p>
BID DATA SHEET	<p>One of the prospective-bidders asked on who should sign the certification in case the manufacturer is based in the Philippines.</p> <p>The Vice Chairperson clarified that what is required in the Bidding Document shall prevail and should not be affected by any other circumstances.</p> <p>xxx</p> <p>BDS Clause 29.2 Page 42</p> <p>xxx</p>

3. Proof of completion of the single largest contract as identified in the Statement of Single Largest Contract, which shall be copy of any verifiable document(s) such as but not limited to the following: (a)Contract/s or Purchase Order/s; (b) corresponding Sales Invoice/s;(c) Official Receipt/Cash Receipt/Collection Receipt; and ~~(d)Certificate of Satisfactory Completion.~~

xxx

A supplier proposed to include the Certificate of Acceptance in the list of proof for the SLC for the reason that some of their clients issue such certificate as an alternative for the Certificate of Satisfactory Completion.

The Chairperson clarified that the intention of that requirement is to ask for any of the above-mentioned proofs. The Certificate of Acceptance need not be added since there are other options they may opt to submit.

xxx

PB No. 18-350-5

BDS Clause 5.4

Page 40

xxx

For this purpose, similar contracts shall refer to any

➤ *Contract for Supply and Delivery of Blood Bank Equipment*

xxx

Mr. Trinidad of One Top Medical wanted to clarify if similar contracts may also refer to any medical or hospital equipments.

The PMOIC clarified that for purposes of similar contracts only contracts for blood bank equipment shall be acceptable.

Mr. Trinidad said that they can only participate in only one lot, since it would be difficult for them to comply with the P 8M worth of contract for supply and delivery of blood bank equipment. Hence, he suggested to modify the definition for similar contracts to any medical equipment.

The Committee took note of the suggestion and will discuss the matter with the end-user.

xxx

BDS Clause 12.1 (a)(ii)

page 41

	<p>Bidders shall submit separate statements for: (1) single largest similar completed contract/s; similar to the contract to be bid and (2) all on-going contracts and awarded but not yet started contracts.</p>
	<p>XXX Mr. Eduarte of MRL Cybertec Corp. inquired if they still have to attach proof on the projects stated in the all-ongoing contracts and awarded but not yet started contracts.</p> <p>The Chairperson responded that they just have to accomplish and submit the statement and there is no need to attach any verifiable proof.</p> <p>XXX</p> <p>BDS Clause 20.3 page 43</p> <p>Mr. Eduarte of MRL Cybertec Corp. asked if there is a color coding on the bid envelope to be submitted during the deadline of submission of bids.</p> <p>The PMOIC clarified that the committee does not require specific color of envelope to be used.</p> <p>BDS Clause 29.2 Page 45</p> <p>9. Warranty Certificate of three (3) years for parts and service, upon delivery, inspection and acceptance duly issued by the Manufacturer and Prospective Bidder.</p>
	<p>XXX Ms. Asutilla of Macare Medicals Inc. requested to reduce the warranty period of three (3) years to two (2) years for parts and service since the standard warranty given by the manufacturer is one (1) year for parts and two (2) years for service.</p> <p>The Chairperson took note of this matter and will review and discuss it with the End-User.</p>
GENERAL CONDITIONS OF THE CONTRACT	NO DISCUSSION
SPECIAL CONDITIONS OF THE CONTRACT	NO DISCUSSION

	<p>One of the prospective bidders asked for the delivery sites for the two (2) units of Leukoreduction Machine.</p>
	<p>The End-User explained that the items shall be delivered at the Philippine Blood Center.</p> <p>XXX</p> <p>PB No. 18-350-5 Schedule of Requirements Page 74</p> <p>XXX</p> <p>Mr. Malana of Thermo Fisher suggested to adjust the delivery period from ninety (90) calendar days to one hundred twenty (120) working days since their factories are loaded with work and deadlines for the 4th quarter. Mr. Mahusay from Sero Diagnostic Trading has the same opinion on this matter.</p>
<p>SCHEDULE OF REQUIREMENTS AND SUBMISSION OF SAMPLE</p>	<p>The Chairperson took note of this concern to be subject for discussion with the End-User.</p> <p>XXX</p> <p>Schedule of Requirements Submission of Demo Unit Page 75</p> <p>XXX</p> <p>The demo unit shall be submitted to the Technical Working Group in Department of Health for evaluation within fifteen (15) calendar days from receipt of notice from the BAC.</p> <p>XXX</p> <p>Ms. Mercado of Lab Traders Inc. asked if they could just invite the Technical Working Group of the Department of Health to test their installed Blood Bank Refrigerator unit with the same catalogue number, brands, and model.</p> <p>Furthermore, Ms. Asutilla from Macare Medicals, Inc. inquired if they can submit only one unit to represent as a sample for the five (5) lots since the item per lot only differ with their capacity.</p> <p>The Chairperson took note of this matter subject for review with the End-User.</p>

	<p>PB No. 18-349-5 Lot No. 1: Supply and Delivery of Leukoreduction Machine Technical Specifications Standard Accessories</p>
<p>TECHNICAL SPECIFICATIONS</p>	<p>Page 72</p> <p>xxx</p> <ul style="list-style-type: none"> • Without compressor with Safe Press System <p>xxx</p> <p>Mr. Santayana of Zafire Dist. Inc. raised his concern regarding the requirement in standard accessories which should not include a compressor since this is a standard accessory.</p> <p>The End-User explained that Leukoreduction Machine with compressor is an obsolete model. He further explained that the latest model do not work on compressors but on pumps. Nonetheless, the End-User took note of this matter to be subject for review.</p> <p>xxx</p> <p>Technical Specifications Standard Accessories Page 72</p>
	<p>xxx</p> <ul style="list-style-type: none"> • At least 500 pcs quadruple top and bottom blood bags • At least 50 pcs Red cell lab side filter • At least 50 pcs platelet lab side filter <p>xxx</p>
	<p>Ms. Deocareza of Grepkor Diamonde suggested to reduce the required number of quadruple top and bottom blood bags from 500 pcs to 100 pcs. As well as the red cell and platelet lab side filter from 50 pcs. to 10 pcs. each.</p> <p>Ms. Carmona of Omnibus Biomedical requested to modify the above-mentioned requirement from merely lab side filter to "lab side filter or in-line filter".</p> <p>The Chairperson likewise noted these concerns subject to discussion with the End-User.</p>

XXX

Technical Specifications
Safety Features

Page 73

XXX

- Top view status light for long distance check
- Unique Press system, top angle press for high stability of layers

XXX

Ms. Deocareza clarified that status light and press system are innate with Leukoreduction Machine however it is not necessarily be at the top view and in top angle. Thus, she inquired if these requirements could be optional.

The Committee took note of these issues for clarification and review.

XXX

PB No. 18-350-5

Lot 1: Blood Bank Refrigerator, 1-door, Upright, at least 50 bag capacity

Technical Specification

Page 76

XXX

Ms. De Vera of Omnibus Biomedical suggested to modify the capacity of Lot 1 from 50 bags to 30-50 bags since the ABC allotted for Lot 1 is insufficient to purchase the refrigerator for at least 50 bag-capacities.

The Committee took note of these issues for clarification and review.

XXX

- Temperature range from 2°C t 6°C

XXX

One of the prospective bidders requested to change the temperature range to +1°C to +8°C.

The PMOIC clarified that the temperature range provided in the technical specifications is just a minimum requirement. If their offer exceeded the requirement, it will not matter provided that the item is compliant with the minimum requirement.

On the other hand, Mr. Hinagpus of Medical Center Trading Corp. requested to reduce the temperature range.

The End-User explained that a temperature that is lower or higher than that of the required will destroy the red cells which will be in stored in the refrigerator.

xxx

Technical Specification
Page 77

xxx

- Insulated steel frame w/ two (2) layer glass windows w/ lock
- Stainless steel/zinc plated steel wireshelves

xxx

- Accessible interior light switch
- Adjustable leveling feet

xxx

Ms. Asutilla asked if the window as described in the above-mentioned requirement refers to the door of the refrigerator. She wanted to clarify this matter since they want to ensure that their offered item is uniformed with the given standard features of the End-User. Moreover, Ms. Asutilla informed the Committee that as per World Health Organization (WHO) guidelines, there is no specification that it has to be in an adjustable levelling feet. The guidelines only requires that the equipment must be movable and the wheels must be able to be locked.

Furthermore, one of the prospective bidders suggested that as an alternative to stainless steel wire shelves they can offer stainless steel wire drawers.

A supplier, likewise, inquired if it is possible that the accessible interior light switch may be located outside the control panel.

The End-User explained that in fact the word "accessible" in the requirement means that it must be located outside the control panel but lights the interior of the equipment.

As regards with the description of the two (2) layer glass windows, the End-User explained that the door of the refrigerator must be covered with two (2) layers of glass. Double pane glass windows can have a gas fill between the panes of glass for added thermal efficiency. But to avoid confusion, the End-User shall re-phrase the requirement for better understanding of the bidders.

XXX

Technical Specification
Page 82

XXX

LOT NO. 4 : Blood Bank Refrigerator, 1-door, Upright, at least 700 bag capacity of 450 ml

XXX

A representative from EMI and SERO Diagnostic Trading requested to modify the description of 1-door to a 2-door blood bank refrigerator since the capacity required in Lot No. 4 is at least 700 bags.

The Committee took note of this matter for discussion with the End-User.

XXX

Technical Specification
Page 85

XXX

LOT NO. 5 : Blood Bank Refrigerator, 2-door Upright, at least 1,000 bag capacity of 450 ml

XXX

Mr. Malana of Thermofisher suggested to lessen the bag capacity from 1000 to a range of 700-1000.

The Committee noted this matter subject to review of the End-User.

XXX

Technical Specification
Page 85

XXX

Stainless steel drawers (14) shelves

XXX

Ms. Carmona of Omnibus Biomedical, recommended the adjustment in the number of shelves for the steel drawers. The suggestion was to have a range of 12-14 shelves.

The Committee took note of this matter for discussion with the End-User.

XXX

Technical Specification
Page 86

xxx

- Built in Circuit Breaker

xxx

Furthermore, Mr. Malana of Thermofisher said that as a substitute for a Built-in Circuit Breaker, an external circuit breaker be considered.

The Committee noted this matter subject to review of the End-User.

BID FORM

NO DISCUSSION

OTHER MATTERS

The Chairperson in the beginning of the discussion of the documentary requirements explained that there are bidders whose PhilGEPS registration are valid and updated, however, their attachment in the Annex A of the said certificate state otherwise. Thus, he reminded them to update first the validity of their eligibility requirements prior to the scheduled submission of the bid to avoid disqualification.

ADJOURNMENT

Having no other matters for discussion, the meeting was adjourned at **12:50 AM**

CERTIFICATION

We certify that the foregoing is a true account of the Pre-bid Conference conducted on October 24, 2018.

PREPARED BY

The Procurement Division V:


MS. ROSEMARIE N. ANDULAN
Secretariat

Bids and Awards Committee V:


ENGR. NICOLE JOHN D. CABUEÑOS
Provisional Member


ATTY. MICHELLE ANNE B. RECTO
Regular Member


MR. JACK G. MERCADO
Vice-Chairperson


MR. ARIEL R. CUNANAN
Chairperson

CERTIFIED CORRECT

Note: For the purpose of this Minutes and for better understanding of its contents, the following rules shall apply: (a) ~~Double Strike out~~ – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.